

**WEST MANATEE FIRE & RESCUE DISTRICT COMMISSION
REGULAR MEETING**

*Minutes of January 21, 2020
Administration Building*

The meeting was called to order at 5:06 p.m. with the following members present: Randy Cooper, David Bishop, George Harris, Larry Jennis, and Al Robinson. The Pledge of Allegiance was followed by a moment of silence and the oath. Chairman Cooper announced that anyone wishing to provide public comment on any of the agenda items should fill out a Comment Card located at the table by the door and hand them in to the Chief.

SPECIAL PRESENTATIONS: Chairman Cooper stated that each firm will present in order of short list ranking. Chief Rigney explained the process and that after the presentations are completed, each board member will fill out a score sheet for each firm and then a final ranking will be determined. Commissioner Bishop stated that after speaking to our legal, he has filled out Form 8B, Memorandum of Voting Conflict. He stated that the firm that he works for has previously worked with one of the firms presenting. None of the firms presenting tonight are currently working with his firm, however there is potential for that in the future and therefore he will abstain from voting. RFQ's for Construction Manager at Risk short list presentations were completed as follows: Miller Construction, Creative Contractors and Halfacre Construction. After presentations were completed the score sheets were tallied.

Chairman Cooper recessed the meeting until 6:34 p.m.

Each firm was present and Chief Rigney had the final tallies listed on the screen for presentation. The rankings were as follows: #1 Creative Contractors; #2 Halfacre Construction; #3 Miller Construction. Commissioner Jennis stated that everyone that presented are at the top of their industry.

Commissioner Harris motioned to accept ranking as follows: #1 Creative Contractors, #2 Halfacre Construction; #3 Miller Construction for Construction Manager at Risk for RFQ #2020-02 and to direct Chief Rigney to negotiate a contract with firm #1 to bring back to the board for approval; seconded by Commissioner Jennis; motion passed 3-1 with Commissioner Robinson dissenting and Commissioner Bishop abstained.

CHANGES TO AGENDA: None

PUBLIC COMMENTS: None

CONSENT AGENDA: Commissioner Harris motioned to approve consent agenda as presented; seconded by Commissioner Bishop; motion passed unanimously.

COMMUNICATIONS: Letter from East Manatee Fire Chief Lee Whitehurst thanking Chief Rigney and Honor Guard Jimmie Leigh for attending Chief Sheffield's Memorial Service.

CARRIED FROM CONSENT AGENDA: None

OLD BUSINESS:

- A. *New Administration Building:* Chief Rigney reported that he was approached by realtor Dan Douglass with other options that just came to light for other potential locations for the administrative building. Chief Rigney stated he was seeking direction from the board to see if interested into further looking into this. Commissioner Harris stated he does not think we should stop searching; we haven't broken ground yet or spent anything except buy a piece of property. Commissioner Bishop stated we fit very well in the property that we purchased and is done looking. Commissioner Robinson asked Chief Rigney what his recommendation was and Chief Rigney stated he would prefer a board liaison to see if it is viable. Commissioner Jennis stated he agrees with Commissioner Bishop and another thing that makes ours a good parcel is it must be out of a flood zone, and he stated he is happy with the parcel we purchased. Commissioner Bishop stated we already have invested money into planning and research on this site. Chairman Cooper stated it doesn't hurt to look into it and he would be the board liaison for this.

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Commissioner Robinson motioned to look into this; seconded by Commissioner Harris; motion passed 3-2 with Commissioner Jennis and Commissioner Bishop dissenting.

NEW BUSINESS:

- A. *Ratification Bali Hai Settlement Agreement:* Chief Rigney stated that in the November meeting, our legal counsel addressed a possible litigation issue. Everything was agreed upon with the work that was needed, and a copy of the settlement agreement has been provided. This agreement needs to be ratified by the Board. Commissioner Robinson motioned to ratify the Bali Hai Settlement Agreement; seconded by Commissioner Harris. Discussion followed. Commissioner Bishop asked approximately how much the cost was to defend this. Chief Rigney stated about \$13,207. Motion passed unanimously.

- B. *Committee Appointments:* Chairman Cooper made the appointments as follows. Manatee County Fire Commissioner's Association – Cooper; Barrier Island Elected Officials – Robinson and Jennis as Alternate; Awards/Appreciation Committee – Bishop; Safety Committee – Harris; Water Rescue - Jennis

CHIEF'S REPORT: Chief Rigney reported that Station 3 bunkroom project should start in February. Hayo Construction is completing the work. Chairman Cooper asked how long the project will take. Chief Rigney stated 5-6 months. Commissioner Robinson inquired about the cost for the project. Chief Rigney stated about \$16-\$17,000 for architect and \$173,000 for construction. There is \$200,000 in this year's capital budget for this project. Chief Rigney presented Commissioner Bishop with a gavel plaque as Chairman for the 2019 year.

OTHER REPORTS: Administrative Manager Kichar reported that Andrea Berggren started January 6th in the position of Administrative Assistant and will be taking her oath at next month's meeting. Chief Rigney also stated that the Captain's Promotional Testing is being completed and the promotions will be recognized at next month's meeting as well.

COMMISSIONER'S COMMENTS: Commissioner Robinson stated that it is an absurd amount of money to spend on the administration building. Commissioner Harris stated that he echo's some of Commissioner Robinson's misgivings as well concerning how expensive it is to build right now. Commissioner Bishop stated a lot of this is driven by law and we have to follow regulations; we have certain hurdles as a public entity. Chairman Cooper stated that the Manatee County Fire Commissioner's Association meeting will be January 27th at 6:00 p.m., at North River Fire.

NEXT MEETING: Tuesday, February 18, 2020 at 6:00 p.m. at Administration building.

ADJOURNMENT: Chairman Cooper adjourned the meeting at 7:05 p.m.

(Seal)

Chairman

Secretary

Manatee County Fire Commissioners Association

5200 26th St West

Bradenton, FL 34207

Minutes of the quarterly meeting held on October, 7th 2019

Cedar Hammock Fire District

1. A request to silence all cell phones was made by Commissioner Cooper
2. **Pledge of Allegiance:** Conducted
3. **Call to Order and Roll Call:** The meeting was called to order at 6:30PM. District representatives present: CHFR, EMFR, NFRD, PFD, SMFR, TEFD, WMFR.
4. **Introduction of present members:** Completed
5. **Public Notice Verification:** This was verified by Comm Cooper.
6. **Public Comments:** None
7. **Correspondence:** None
8. **Approval of Minutes:** A motion was made by Comm Browning to approve the minutes a second was made by Comm Webb. Motion passed.
9. **Treasurers Report:** Comm Cooper presented the Treasurers Report with a balance of \$2621.10. A motion was made by Comm Browning and a second by Comm Cooper. Motion passed.
10. **Old Business:** Still need reps from Duette. Comm Cooper discussed the possibility of their attendance via Skype or other technology. Legal issues were brought up regarding a quorum and voting rights if parties aren't present. Speaker phone option was also discussed.
11. **New Business:** The next meeting date was discussed and a Public Notice would be sent for 1/27/20 at North River Fire District.
12. **Chief's Comments:**
 - a. WMFR – Chief Sousa is retiring on 10/17/19 and there will be a gathering at 1800hrs. 11/02/19 WMFR will host an Open House. E-111 is now ALS certified, the 2nd engine in the District.
 - b. CHFR – Started a Benevolent Fund with a BBQ. They also visited a business titled "The Front" and all 1st responders were recognized for and thanked for their response to the opioid crisis.

Manatee County Fire Commissioners Association

5200 26th St West

Bradenton, FL 34207

- c. EMFR – Hiring 13 new Firefighters to staff St. 7 (in May). Had 88 applicants and took 70 applications. 40th Anniversary party in June, date TBD. SCF is hosting a fundraiser for scholarships at Michaels on East, looking for a Benevolent Fund(s) to donate/sponsor.

13. Board Comments:

- a. SMFR – Discussed FF Snider’s retirement luncheon and their Open House at SMFR St. 3 on 9/28/19.
- b. Parrish – Remodeling St. Having to enclose 1 apparatus bay for office space. In discussions with a developer for a new station on Rye Rd.
- c. Trailer Estates – Having staffing issues, FF-1 is minimum but EMT’s are also needed. Having a fund-raiser on 1/09/20 at Trailer Estates Park.
- d. EMFR – Comm. Don O’Leary resigned (retired) and former Comm Dick Jacobs was appointed as a replacement.
- e. NRRFD – Looking at a new Station 4, either tear down & rebuild or possibly relocate.
- f. CHFR – Started Benevolent fund with a cookout/BBQ. Bought supplies and requested donations for Bahamas hurricane relief. Received 2 new twin engines. 4 apparatus in fleet are a year old or less. Looking again to secure funds to construct a Training Tower. State fund appropriations were requested however vetoed; will try again next year.

14. Next Meeting: January 27th, 2020 at North River Fire District.

15. Adjournment: 7:17pm

Respectfully submitted, Derek Foss – Secretary

West Manatee Fire Rescue
January 31st, 2020
Treasurers Report

CHECKING:

Beginning Balance	\$257,456.62
Tax Receipts	\$2,173,998.50
Deposits	\$15,492.70
Tax Collector Excess Fees	\$0.00
Interest Earned on Checking	\$473.66
Interest Earned on Tax Receipts	\$0.00
Transfers In	\$150,000.00
Transfers Out	-\$1,600,000.00
Expenditures/CD Purchases	-\$632,925.83
Ending Balance as of January 31st, 2020	<u>\$364,495.65</u>

IMPACT FEE FUND:

Beginning Balance	\$84,368.14
Deposits	\$2,500.00
Expenditures/Service Charges	\$0.00
Interest earned	\$72.09
Ending Balance as of January 31st, 2020	<u>\$86,940.23</u>

FL CLASS ASSIGNED FUND:

Beginning Balance	\$2,066,195.82
Deposits/Withdrawals	\$0.00
Interest earned	\$3,114.64
Ending Balance as of January 31st, 2020	<u>\$2,069,310.46</u>

TOTAL FUNDS AS OF JANUARY 31ST, 2020 \$7,940,545.94

MONEY MARKET ACCOUNT:

Beginning Balance	\$3,006,433.76
Deposits	\$0.00
Transfers In	\$1,600,000.00
Transfers Out	-\$150,000.00
Expenditures/Service Charges	\$0.00
Interest earned	\$3,122.94
Ending Balance as of January 31st, 2020	<u>\$4,459,556.70</u>

UNASSIGNED FUND:

Beginning Balance	\$903,465.38
Transfers In	\$0.00
Transfers Out	\$0.00
Interest earned	\$765.23
Ending Balance as of January 31st, 2020	<u>\$904,230.61</u>

ASSIGNED FUND:

Beginning Balance	\$1,748,960.88
Transfers In	\$0.00
Transfers Out	\$0.00
Interest earned	\$1,481.36
Ending Balance as of January 31st, 2020	<u>\$1,750,442.24</u>

FL CLASS IMPACT FUND:

Beginning Balance	\$54,448.89
Deposits/Withdrawals	\$0.00
Interest earned	\$82.04
Ending Balance as of January 31st, 2020	<u>\$54,530.93</u>

St 1 Building Loan Payoff Amount 12/31/2019 \$1,199,855.68

General Fixed Assets 2017/2018 Audit

Land	\$642,669.00
Construction in Process	\$0.00
Buildings & Improvements	\$5,612,770.00
Machinery & Equipment	<u>\$1,541,449.00</u>
TOTAL	\$7,796,888.00

Ranges:	From:	To:	From:	To:
Checkbook ID	First	Last	Number	Last
Description	First	Last	Date	1/1/2020
User-Defined 1	First	Last	Type	First

Sorted By: Date
 Include Trx: Reconciled, Unreconciled, Voided

* Voided transaction ^ Cleared amount is different than posted amount

Checkbook ID	Description	User-Defined 1	Current Balance
CASH	SAVINGS ACCOUNT		\$4,459,556.70
XFR000005651	1/2/2020	XFR Transfer To CHECKING	Yes CMXFR00000591 \$150,000.00
XFR000005667	1/16/2020	XFR Transfer From CHECKING	Yes CMXFR00000592 \$1,600,000.00
INT000005689	1/31/2020	INT Reconciliation Adjustment	Yes CMADJ00001065 \$3,122.94

3 Transaction(s)

Checkbook ID	Description	User-Defined 1	Reconciled	Origin	Payment	Deposit
CHECKING	OPERATING ACCOUNT					\$146,509.26
XFR000005651	1/2/2020	XFR Transfer From CASH	Yes	CMXFR00000591		\$150,000.00
DAJ000005648	1/3/2020	DAJ EFTPS	Yes	CMTRX00002510	\$659.82	
DD00000000000020186	1/3/2020	CHK Payroll Check	Yes	UPRCC00000752	\$221.64	
DD00000000000020187	1/3/2020	CHK Payroll Check	Yes	UPRCC00000752	\$199.99	
DD00000000000020188	1/3/2020	CHK Payroll Check	Yes	UPRCC00000752	\$221.64	
DD00000000000020189	1/3/2020	CHK Payroll Check	Yes	UPRCC00000752	\$230.87	
DD00000000000020190	1/3/2020	CHK Payroll Check	Yes	UPRCC00000752	\$230.87	
DD00000000000020191	1/3/2020	CHK Payroll Check	Yes	UPRCC00000752	\$470.98	
DD00000000000020192	1/3/2020	CHK Payroll Check	Yes	UPRCC00000752	\$230.87	
DD00000000000020193	1/3/2020	CHK Payroll Check	Yes	UPRCC00000752	\$193.93	
DD00000000000020194	1/3/2020	CHK Payroll Check	Yes	UPRCC00000752	\$221.64	
DD00000000000020195	1/3/2020	CHK Payroll Check	Yes	UPRCC00000752	\$230.87	
DD00000000000020196	1/3/2020	CHK Payroll Check	Yes	UPRCC00000752	\$221.64	
DD00000000000020197	1/3/2020	CHK Payroll Check	Yes	UPRCC00000752	\$230.87	
DD00000000000020198	1/3/2020	CHK Payroll Check	Yes	UPRCC00000752	\$193.93	
DD00000000000020199	1/3/2020	CHK Payroll Check	Yes	UPRCC00000752	\$193.93	
DD00000000000020200	1/3/2020	CHK Payroll Check	Yes	UPRCC00000752	\$470.98	
40771	1/7/2020	CHK Al Fingerprinting & Drug Scr	Yes	PMCHK00001421	\$60.00	
40772	1/7/2020	CHK At Your	Yes	PMCHK00001421	\$183.50	
40773	1/7/2020	CHK City of Holmes Beach	Yes	PMCHK00001421	\$437.91	
40774	1/7/2020	CHK Cortez Heating	Yes	PMCHK00001421	\$315.00	
40775	1/7/2020	CHK CS&L	Yes	PMCHK00001421	\$13,500.00	
40776	1/7/2020	CHK ECM2	Yes	PMCHK00001421	\$1,000.00	
40777	1/7/2020	CHK First Bankcard	Yes	PMCHK00001421	\$9,069.64	
40778	1/7/2020	CHK Fire Brigade	Yes	PMCHK00001421	\$270.00	
40779	1/7/2020	CHK Holmes Beach Hardware	Yes	PMCHK00001421	\$17.98	
40780	1/7/2020	CHK Johnson, Jay	Yes	PMCHK00001421	\$82.00	
40781	1/7/2020	CHK MCUD	Yes	PMCHK00001421	\$368.44	
40782	1/7/2020	CHK RoseAsp	Yes	PMCHK00001421	\$462.60	
40783	1/7/2020	CHK Sedillo	Yes	PMCHK00001421	\$100.00	
40784	1/7/2020	CHK Smarsh, Inc.	Yes	PMCHK00001421	\$180.00	
40785	1/7/2020	CHK Suncoast Professional	Yes	PMCHK00001421	\$1,193.92	
40786	1/7/2020	CHK TECO	Yes	PMCHK00001421	\$56.12	
IAJ000005662	1/7/2020	IAJ Deposits	Yes	CMTRX00002512		\$13,957.89
DAJ000005657	1/8/2020	DAJ ICMA-RC	Yes	CMTRX00002511	\$4,526.69	
DAJ000005658	1/8/2020	DAJ ICMA-RC	Yes	CMTRX00002511	\$1,046.50	
DAJ000005659	1/8/2020	DAJ ICMA-RC	Yes	CMTRX00002511	\$343.40	
DAJ000005660	1/8/2020	DAJ ICMA-RC	Yes	CMTRX00002511	\$1,117.68	
DAJ000005664	1/8/2020	DAJ Tax Collector	Yes	CMTRX00002513	\$56,276.72	
DD00000000000020201	1/8/2020	CHK Payroll Check	Yes	UPRCC00000753	\$1,822.19	
DD00000000000020202	1/8/2020	CHK Payroll Check	Yes	UPRCC00000753	\$1,387.30	
DD00000000000020203	1/8/2020	CHK Payroll Check	Yes	UPRCC00000753	\$1,639.03	
DD00000000000020204	1/8/2020	CHK Payroll Check	Yes	UPRCC00000753	\$1,793.61	

Checkbook ID	Description	User-Defined 1	Current Balance
Number	Date	Type Paid To/Rcvd From	Reconciled Origin Payment Deposit
DD00000000000020205	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$1,615.75
DD00000000000020206	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$1,217.50
DD00000000000020207	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$1,618.22
DD00000000000020208	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$1,284.56
DD00000000000020209	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$1,780.32
DD00000000000020210	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$2,105.08
DD00000000000020211	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$2,185.69
DD00000000000020212	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$1,906.48
DD00000000000020213	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$1,920.79
DD00000000000020214	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$1,701.30
DD00000000000020215	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$1,654.92
DD00000000000020216	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$1,680.38
DD00000000000020217	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$1,687.79
DD00000000000020218	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$3,026.72
DD00000000000020219	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$2,464.22
DD00000000000020220	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$3,098.78
DD00000000000020221	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$1,384.91
DD00000000000020222	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$2,230.66
DD00000000000020223	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$2,168.91
DD00000000000020224	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$1,354.45
DD00000000000020225	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$2,024.56
DD00000000000020226	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$2,375.01
DD00000000000020227	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$1,971.04
DD00000000000020228	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$2,021.73
DD00000000000020229	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$2,890.55
DD00000000000020230	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$1,846.89
DD00000000000020231	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$1,703.35
DD00000000000020232	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$2,288.26
DD00000000000020233	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$1,182.04
DD00000000000020234	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$1,730.59
DD00000000000020235	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$1,564.10
DD00000000000020236	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$1,110.80
DD00000000000020237	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$3,239.76
DD00000000000020238	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$1,497.24
DD00000000000020239	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$1,705.51
DD00000000000020240	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$1,869.99
DD00000000000020241	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$2,176.53
DD00000000000020242	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$1,780.64
DD00000000000020243	1/8/2020	CHK Payroll Check	Yes UPRCC00000753 \$2,118.18
IAJ000005663	1/8/2020	IAJ Tax Collector	Yes CMTRX00002513 \$1,875,890.50
40787	1/9/2020	CHK A1 Fingerprinting & Drug Scr	Yes PMCHK00001422 \$30.00
40788	1/9/2020	CHK BoundTree	Yes PMCHK00001422 \$186.80
40789	1/9/2020	CHK Certified Records	Yes PMCHK00001422 \$16.65
40790	1/9/2020	CHK Lynch Oil Company	Yes PMCHK00001422 \$155.90
40791	1/9/2020	CHK MCUD	Yes PMCHK00001422 \$212.97
40792	1/9/2020	CHK Persson, Cohen	Yes PMCHK00001422 \$1,403.60
40793	1/9/2020	CHK Sams Club	Yes PMCHK00001422 \$394.62
DAJ000005661	1/10/2020	DAJ EFTPS	Yes CMTRX00002511 \$28,932.80
40794	1/16/2020	CHK Bill, Derek	Yes PMCHK00001423 \$100.00
40795	1/16/2020	CHK France Lawn Care Inc.	Yes PMCHK00001423 \$680.00
40796	1/16/2020	CHK Gas South	Yes PMCHK00001423 \$38.17
40797	1/16/2020	CHK Holmes Beach Service	No PMCHK00001423 \$79.36
40798	1/16/2020	CHK LazBoy	Yes PMCHK00001423 \$1,699.00
40799	1/16/2020	CHK Lynch Oil Company	Yes PMCHK00001423 \$1,374.14
40800	1/16/2020	CHK Manatee Apparel Graphics	Yes PMCHK00001423 \$446.54
40801	1/16/2020	CHK Marlin Business	Yes PMCHK00001423 \$255.00
40802	1/16/2020	CHK MCUD	Yes PMCHK00001423 \$458.67
40803	1/16/2020	CHK David Nonell	Yes PMCHK00001423 \$2,083.33
40804	1/16/2020	CHK Quadmed, Inc.	Yes PMCHK00001423 \$148.20
40805	1/16/2020	CHK Streamline	No PMCHK00001423 \$300.00
40806	1/16/2020	CHK Ten-8	Yes PMCHK00001423 \$5,281.98
IAJ000005665	1/16/2020	IAJ Deposits	Yes CMTRX00002514 \$612.99

Checkbook ID	Description	User-Defined 1	Current Balance
Number	Date	Type Paid To/Rcvd From	Reconciled Origin Payment Deposit
XFR000005667	1/16/2020	XFR Transfer To CASH	Yes CMXFR00000592 \$1,600,000.00
DAJ000005668	1/17/2020	DAJ Hancock Whitney	Yes CMTRX00002515 \$10.00
DD000000000000020244	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$1,822.21
DD000000000000020245	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$1,826.01
DD000000000000020246	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$1,356.77
DD000000000000020247	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$1,450.33
DD000000000000020248	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$2,828.70
DD000000000000020249	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$1,601.76
DD000000000000020250	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$1,238.46
DD000000000000020251	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$1,798.82
DD000000000000020252	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$1,670.45
DD000000000000020253	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$2,042.45
DD000000000000020254	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$2,412.10
DD000000000000020255	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$2,185.69
DD000000000000020256	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$1,608.00
DD000000000000020257	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$2,188.49
DD000000000000020258	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$2,188.18
DD000000000000020259	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$2,109.32
DD000000000000020260	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$1,951.41
DD000000000000020261	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$2,159.03
DD000000000000020262	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$3,026.70
DD000000000000020263	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$2,464.21
DD000000000000020264	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$2,235.15
DD000000000000020265	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$1,844.62
DD000000000000020266	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$2,230.65
DD000000000000020267	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$1,733.91
DD000000000000020268	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$1,738.06
DD000000000000020269	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$2,610.69
DD000000000000020270	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$2,774.50
DD000000000000020271	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$2,562.23
DD000000000000020272	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$2,021.73
DD000000000000020273	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$2,890.56
DD000000000000020274	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$2,202.19
DD000000000000020275	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$1,394.48
DD000000000000020276	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$2,409.65
DD000000000000020277	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$1,317.02
DD000000000000020278	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$1,464.68
DD000000000000020279	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$1,564.09
DD000000000000020280	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$1,313.55
DD000000000000020281	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$3,239.77
DD000000000000020282	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$1,230.95
DD000000000000020283	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$2,412.16
DD000000000000020284	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$2,402.29
DD000000000000020285	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$1,834.17
DD000000000000020286	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$1,443.84
DD000000000000020287	1/22/2020	CHK Payroll Check	Yes UPRCC00000754 \$1,753.37
40807	1/23/2020	CHK AFLAC	Yes PMCHK00001424 \$2,025.92
40808	1/23/2020	CHK Francis Agresta	Yes PMCHK00001424 \$100.00
40809	1/23/2020	CHK Airgas USA, LLC	Yes PMCHK00001424 \$44.00
40810	1/23/2020	CHK BCBS Of Fl	Yes PMCHK00001424 \$63,042.55
40811	1/23/2020	CHK BoundTree	Yes PMCHK00001424 \$124.40
40812	1/23/2020	CHK Bradenton Herald	Yes PMCHK00001424 \$35.10
40813	1/23/2020	CHK Bright House	Yes PMCHK00001424 \$428.95
40814	1/23/2020	CHK Cobb Enterprises	No PMCHK00001424 \$100.00
40815	1/23/2020	CHK D&D Garage Doors	Yes PMCHK00001424 \$1,301.00
40816	1/23/2020	CHK Dye, Harrison	Yes PMCHK00001424 \$3,510.00
40817	1/23/2020	CHK FPL	Yes PMCHK00001424 \$631.59
40818	1/23/2020	CHK Frontier Communications	Yes PMCHK00001424 \$150.98
40819	1/23/2020	CHK Galati Marine	Yes PMCHK00001424 \$175.49
40820	1/23/2020	CHK Gulf Business Systems	Yes PMCHK00001424 \$8.00
40821	1/23/2020	CHK Johnson, Jay	Yes PMCHK00001424 \$194.00
40822	1/23/2020	CHK LegalShield	Yes PMCHK00001424 \$25.90

Checkbook ID	Description	User-Defined 1	Current Balance
Number	Date	Type	Reconciled Origin
40823	1/23/2020	CHK	Lynch Oil Company
40824	1/23/2020	CHK	MES - Florida
40825	1/23/2020	CHK	Moore, Ryan
40826	1/23/2020	CHK	MTC Lakewood
40827	1/23/2020	CHK	National Test
40828	1/23/2020	CHK	Principal Dental
40829	1/23/2020	CHK	Staples
40830	1/23/2020	CHK	Suncoast Professional
40831	1/23/2020	CHK	Ten-8
40832	1/23/2020	CHK	Verizon Ipads-Cells
DAJ000005670	1/23/2020	DAJ	401 PP 1/19/2020
DAJ000005671	1/23/2020	DAJ	457 - PP 01/19/2020
DAJ000005672	1/23/2020	DAJ	ROTH - PP 1/19/2020
DAJ000005673	1/23/2020	DAJ	RHS - PP 1/19/2020
DAJ000005675	1/23/2020	DAJ	Tax Collector
DAJ000005676	1/23/2020	DAJ	Tax Collector
IAJ000005674	1/23/2020	IAJ	Tax Collector
DAJ000005669	1/24/2020	DAJ	EFTPS - PP 01/19/20
40833	1/30/2020	CHK	Direct Detail, LLC
40834	1/30/2020	CHK	Florida Fire Chief's Associa
40835	1/30/2020	CHK	First Bankcard
40836	1/30/2020	CHK	FPL
40837	1/30/2020	CHK	Frontier Communications
40838	1/30/2020	CHK	Hall Darling Design Studio,
40839	1/30/2020	CHK	MTC Lakewood
40840	1/30/2020	CHK	Palma Sola Presbyterian Chur
40841	1/30/2020	CHK	Salem Trust
40842	1/30/2020	CHK	Sunshine Ace
40843	1/30/2020	CHK	Ten-8
DAJ000005677	1/30/2020	DAJ	FRS
IAJ000005684	1/30/2020	IAJ	Deposits
INT000005685	1/31/2020	INT	Reconciliation Adjustment

199 Transaction(s)

FLCLASS ASSIGN	FL CLASS ASSIGNED ACCOUNT		\$2,069,310.46
INT000005691	1/31/2020	INT	Reconciliation Adjustment

1 Transaction(s)

FLCLASS IMPACT	FL CLASS IMPACT FUND		\$54,530.93
INT000005692	1/31/2020	INT	Reconciliation Adjustment

1 Transaction(s)

HEALTH	UNASSIGNED FUND BALANCE		\$904,230.61
INT000005690	1/31/2020	INT	Reconciliation Adjustment

1 Transaction(s)

IMPACT	IMPACT FUND		\$86,940.23
IAJ000005666	1/16/2020	IAJ	Deposits
1124	1/30/2020	CHK	Deposits
IAJ000005686	1/30/2020	IAJ	Deposits
IAJ000005687	1/30/2020	IAJ	Deposits
INT000005688	1/31/2020	INT	Reconciliation Adjustment

5 Transaction(s)

TRAINING	ASSIGNED FUND BALANCE		\$1,750,442.24
INT000005683	1/31/2020	INT	Reconciliation Adjustment

Checkbook ID	Description	User-Defined 1	Current Balance		
Number	Date	Type Paid To/Rcvd From	Reconciled Origin	Payment	Deposit

1 Transaction(s)

211 Total Transaction(s)

West Manatee Fire Rescue District

Operating Budget Variance
10-01-19 through 09-30-20

Income	REVENUES	Total	Budget	Variance
		1/31/2020	9/30/2020	
Accounts	Taxes, Fees, Funds			
2000	Tax Receipts	\$ 6,158,041.88	\$ 7,320,794.00	\$ (1,162,752.12)
2003	Miscellaneous	\$ 2,800.00	\$ 1,500.00	\$ 1,300.00
2005	Inspection Fees	\$ 8,079.78	\$ 5,000.00	\$ 3,079.78
2006	Grants	\$ -	\$ 5,000.00	\$ (5,000.00)
	Total Taxes, Fees, Funds	\$ 6,168,921.66	\$ 7,332,294.00	\$ (1,163,372.34)
Accounts	Interest			
2011	Interest - Tax Receipts	\$ 2,673.26	\$ -	\$ 2,673.26
2012	Interest	\$ 30,499.34	\$ 65,000.00	\$ (34,500.66)
	Total Interest	\$ 33,172.60	\$ 65,000.00	\$ (31,827.40)
Accounts	Reimbursement			
2019	Retiree Insurance Reimbursement	\$ 25,700.08	\$ 50,000.00	\$ (24,299.92)
2020	Insurance Reimbursement	\$ -	\$ -	\$ -
2021	EMS Reimbursement	\$ 12,000.00	\$ 36,000.00	\$ (24,000.00)
2022	Supplemental Comp Reimbursement	\$ 5,080.00	\$ 21,240.00	\$ (16,160.00)
2025	Tax Excess Fee Reimbursement	\$ 53,215.43	\$ 42,000.00	\$ 11,215.43
2027	Miscellaneous Reimbursement	\$ 200.00	\$ -	\$ 200.00
2028	FEMA Reimbursement	\$ -	\$ -	\$ -
2034	Sale of Surplus Property	\$ -	\$ 20,000.00	\$ (20,000.00)
5002	Cell Tower Lease	\$ -	\$ 53,827.00	\$ (53,827.00)
	Total Reimbursement	\$ 96,195.51	\$ 223,067.00	\$ (126,871.49)
	Budgeted Use of Impact Fees	\$ -	\$ 115,000.00	\$ (115,000.00)
	Budgeted Use of Unassigned Reserves		\$ 1,910,873.00	\$ (1,910,873.00)
	Total Revenue	\$ 6,298,289.77	\$ 9,646,234.00	\$ (3,347,944.23)

West Manatee Fire Rescue District

Operating Budget Variance
10-01-19 through 09-30-20

EXPENSES	EXPENSES	Total	Budget	Variance
	Wages and Benefits	Year to date		
3000	Salaries	\$ 906,562.43	\$ 3,154,213.52	\$ (2,247,651.09)
3001	FLSA/Overtime	\$ 89,388.76	\$ 400,136.91	\$ (310,748.15)
3003	Education	\$ 6,221.32	\$ 21,360.00	\$ (15,138.68)
3004	Longevity Pay	\$ 155,061.37	\$ 154,222.44	\$ 838.93
3005	Retirement Health Savings	\$ 9,012.18	\$ 86,561.94	\$ (77,549.76)
3006	Reserve Pay	\$ 11,800.00	\$ 45,000.00	\$ (33,200.00)
3007	FICA/Medicare	\$ 86,575.22	\$ 312,679.58	\$ (226,104.36)
3009	Workers Compensation	\$ 75,230.00	\$ 153,026.34	\$ (77,796.34)
3010	Health Insurance	\$ 422,614.42	\$ 850,000.00	\$ (427,385.58)
3011	Administrative Uniforms	\$ 1,721.50	\$ 3,025.00	\$ (1,303.50)
3012	Operations Uniforms	\$ 3,444.11	\$ 10,000.00	\$ (6,555.89)
3013	FRS	\$ 26,793.97	\$ 67,000.00	\$ (40,206.03)
3014	CH175	\$ 319,856.90	\$ 900,000.00	\$ (580,143.10)
3015	General Retirement	\$ 3,007.20	\$ 16,685.11	\$ (13,677.91)
3016	Compensated Expenses	\$ 5,206.52	\$ 15,000.00	\$ (9,793.48)
3017	Commission Honorarium	\$ 5,750.00	\$ 15,000.00	\$ (9,250.00)
3019	Retiree Insurance	\$ 29,556.82	\$ 50,000.00	\$ (20,443.18)
	Total Wages and Benefits	\$ 2,157,802.72	\$ 6,253,910.84	\$ (4,096,108.12)
	Maintenance			
3100	Building Maintenance	\$ 6,752.20	\$ 25,000.00	\$ (18,247.80)
3102	Office Equipment Maintenance	\$ 2,388.54	\$ 5,000.00	\$ (2,611.46)
3103	Vehicle Maintenance	\$ 33,816.15	\$ 75,000.00	\$ (41,183.85)
3104	Communication Equip. Maintenance	\$ 776.90	\$ 7,000.00	\$ (6,223.10)
3105	General Equipment Maintenance	\$ 126.11	\$ 4,000.00	\$ (3,873.89)
3106	Rescue/Medical Maintenance	\$ -	\$ 6,500.00	\$ (6,500.00)
3107	Firefighting Maintenance	\$ 674.59	\$ 5,000.00	\$ (4,325.41)
3108	USAR Maintenance	\$ -	\$ 5,000.00	\$ (5,000.00)
3109	Special Team Maintenance	\$ -	\$ 2,000.00	\$ (2,000.00)
3110	SCBA Maintenance	\$ 581.32	\$ 2,000.00	\$ (1,418.68)
3111	Protective Gear Maintenance	\$ 1,167.84	\$ 7,500.00	\$ (6,332.16)
	Total Maintenance	\$ 46,283.65	\$ 144,000.00	\$ (97,716.35)
	Insurance			
3200	General Property/Vehicles	\$ 29,744.33	\$ 64,000.00	\$ (34,255.67)
	Total Insurance	\$ 29,744.33	\$ 64,000.00	\$ (34,255.67)
	Training			
3300	General Training	\$ 6,426.38	\$ 20,000.00	\$ (13,573.62)
3301	Education Incentive	\$ 6,620.24	\$ 40,000.00	\$ (33,379.76)
3302	Seminars & Conferences	\$ 4,599.14	\$ 23,000.00	\$ (18,400.86)
3303	Reserve Training	\$ -	\$ -	\$ -
3304	Training Aids & Supplies	\$ 1,362.51	\$ 1,500.00	\$ (137.49)
3305	Commissioner Training & Conferences	\$ -	\$ 2,500.00	\$ (2,500.00)
	Total Training	\$ 19,008.27	\$ 87,000.00	\$ (67,991.73)
	Office Expenses			
3400	Postage	\$ 175.50	\$ 1,300.00	\$ (1,124.50)
3401	Printing	\$ 111.95	\$ 500.00	\$ (388.05)
3402	Advertising	\$ 305.37	\$ 2,000.00	\$ (1,694.63)
3403	Subscriptions	\$ 274.00	\$ 450.00	\$ (176.00)
3404	Legislative	\$ -	\$ 500.00	\$ (500.00)
3405	Dues	\$ 5,200.00	\$ 7,500.00	\$ (2,300.00)
	Total Office Expenses	\$ 6,066.82	\$ 12,250.00	\$ (6,183.18)

West Manatee Fire Rescue District

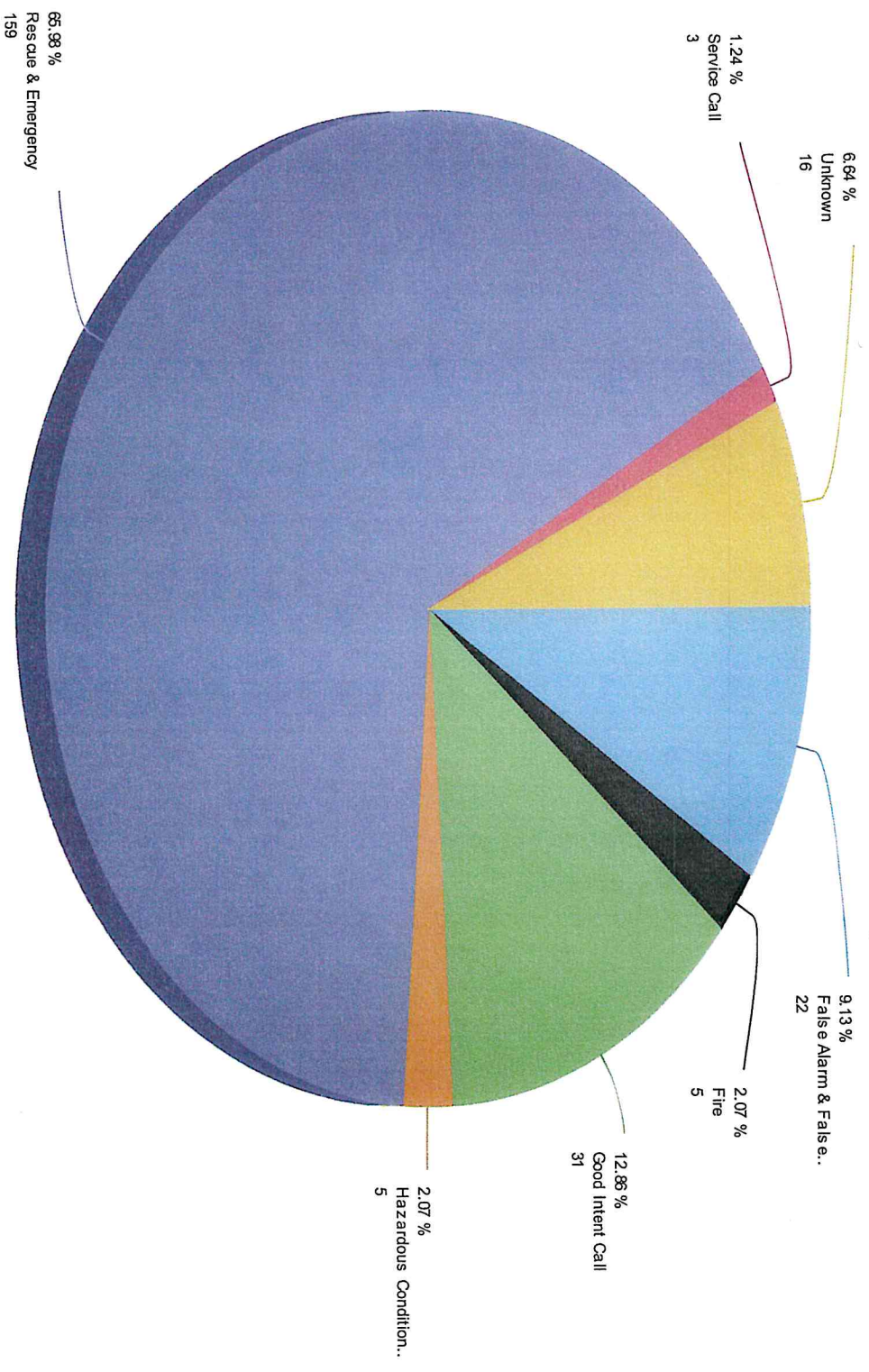
Operating Budget Variance
10-01-19 through 09-30-20

Supplies				
3500	Office Supplies	\$ 1,239.97	\$ 8,000.00	\$ (6,760.03)
3501	Station Supplies	\$ 1,345.66	\$ 5,500.00	\$ (4,154.34)
3502	Medical Supplies	\$ 9,453.83	\$ 31,000.00	\$ (21,546.17)
3503	Small Tools and Minor Equipment	\$ 1,614.66	\$ 10,000.00	\$ (8,385.34)
3505	Firefighting Supplies	\$ 3,833.64	\$ 10,000.00	\$ (6,166.36)
		\$ -		
	Total Supplies	\$ 17,487.76	\$ 64,500.00	\$ (47,012.24)
Utilities				
3600	Fuel	\$ 11,558.94	\$ 50,000.00	\$ (38,441.06)
3601	Telephone/Cell/Pagers/Imobile	\$ 8,659.03	\$ 26,000.00	\$ (17,340.97)
3602	Electric	\$ 7,551.83	\$ 28,000.00	\$ (20,448.17)
3603	Water/Sewer/Garbage	\$ 4,397.59	\$ 15,000.00	\$ (10,602.41)
		\$ -		
	Total Utilities	\$ 32,167.39	\$ 119,000.00	\$ (86,832.61)
Fire Prevention				
3700	Fire Prevention	\$ 1,127.97	\$ 2,000.00	\$ (872.03)
3701	Education Materials	\$ 225.00	\$ 3,000.00	\$ (2,775.00)
3702	Codes	\$ -	\$ 1,800.00	\$ (1,800.00)
3703	Public Education/Open Houses	\$ 2,035.64	\$ 4,000.00	\$ (1,964.36)
		\$ -		
	Total Fire Prevention	\$ 3,388.61	\$ 10,800.00	\$ (7,411.39)
Special Services				
3900	Accounting Services	\$ 21,680.00	\$ 32,000.00	\$ (10,320.00)
3901	Tax Collector	\$ 189,909.66	\$ 219,623.82	\$ (29,714.16)
3902	Legal Services	\$ 23,470.30	\$ 35,000.00	\$ (11,529.70)
3903	Contract Services	\$ 58,583.74	\$ 160,000.00	\$ (101,416.26)
3905	Medical Expenses	\$ -	\$ 35,000.00	\$ (35,000.00)
3906	Rent	\$ 17,500.00	\$ 45,000.00	\$ (27,500.00)
		\$ -		
	Total Special Services	\$ 311,143.70	\$ 526,623.82	\$ (215,480.12)
Miscellaneous				
4100	Miscellaneous	\$ 2,844.96	\$ 10,000.00	\$ (7,155.04)
4101	Grant Expenditures	\$ -	\$ -	
4102	Cadet Expenses	\$ -	\$ 1,000.00	\$ (1,000.00)
4103	Emergency Management	\$ -	\$ 5,000.00	\$ (5,000.00)
		\$ -		
	Total Miscellaneous	\$ 2,844.96	\$ 16,000.00	\$ (13,155.04)
Capital Outlay				
6000	Capital Expenses	\$ 662,889.50	\$ 2,007,000.00	\$ (1,344,110.50)
6301	Impact Expenses	\$ -	\$ 115,000.00	\$ (115,000.00)
		\$ -		
	Total Capital Outlay	\$ 662,889.50	\$ 2,122,000.00	\$ (1,459,110.50)
Debt Service				
6200	Interest	\$ 7,852.46	\$ 29,576.54	\$ (21,724.08)
6201	Principal	\$ 48,684.72	\$ 196,572.18	\$ (147,887.46)
		\$ -		
	Total Debt Service	\$ 56,537.18	\$ 226,148.72	\$ (169,611.54)
Total Expenses				
		\$ 3,345,364.89	\$ 9,646,234.00	\$ (6,300,869.11)

- False Alarm & False Call
- Fire
- Good Intent Call
- Hazardous Condition (No Fire)
- Rescue & Emergency Medical Service
- Incident
- Service Call
- Unknown

Analysis by Incident Type

01/01/2020-01/31/2020



Total of Incident Type: 241



West Manatee Fire Rescue District
 Fire & Life Safety Prevention Bureau
 PO Box 14028
 Bradenton, Florida 34280
 Phone: 941-761-1555 – Fax: 941-237-3935
"Excellence through Commitment, Courage and Compassion"

Fire Prevention Report January 2020

Inspections:

Regular	99
1 st Recall	49
2 nd Recall	17
3 rd Recall	
> than 3 recalls	3
Sprinkler Inspection	1
Fire Alarm Malfunctions Letters	5
Pre-Fire Plans	3
Hood Inspection	0
Certificate of Inspection	1
Consultation/Site	2
Total	180

Plan Reviews:

Building Plans Review	3
Temporary Use Permit	3
Hood Suppression	0
Underground Fire Line	5
Electrical	0
Fire Alarm Reviews	2
Site Plan Review	2
Sprinkler Plan Review	3
Fireworks Display	0
Total	18

Public Education:

King Middle School Station One Tour	20		
Total	20	*Number of AED's in District	22

Fire Investigations:

Date	Incident #	Address	Type of Fire
1/29/20	3609921	1007 65 th St NW Bradenton	151 Outside Rubbish
1/29/20	3609919	216 60 th St NW Bradenton	118 Trash or Rubbish
1/29/20	3609917	3900 Gulf Dr Holmes Beach	142 Brush or Brush and Grass
1/10/20	3609769	7916 25 th Ave W Bradenton	154 Dumpster or Outside Fire

**West Manatee Fire Rescue
Monthly Training Report**

January		Outside Training Attended			
Training Hours:	965.90	Name	Location	Class	Hours
Training Hours: YTD	965.90	Ben Dillon	MTC	Paramedic School	80.00
		Tyler MacDonald	MTC	Paramedic School	80.00
		Jay Johnson	Tallahassee	CDM	40.00
		Ryan Moore	Tallahassee	CDM	40.00
Shift Training Hours					
A-Shift	205.44				
B-Shift	219.40				
C-Shift	301.06				
	725.90				240.00
A-Shift	Hours	B-Shift	Hours	C-Shift	Hours
BOWEN	7.07	APPLE	20.06	AGRESTA	24.38
BRUNNER	18.72	BAGGETT	17.82	BALZER	23.72
FLORES	10.56	BERGBOM	27.72	BENSHOFF	10.40
FRAZIER	27.14	DILLON	11.32	BILL	12.81
HAYGOOD	20.96	KIERMAN	3.32	GASKILL	53.47
HILL	0.00	LAURICELLA	17.48	HOPKINS	15.24
JASINSKI	24.63	PETROSINO	14.72	KIMBRELL	50.64
LEIGH	24.39	POWERS	26.14	LEASE	21.56
LONZO	20.71	SEDILLO	17.06	MACDONALD	10.40
O'KELLY	11.23	TACKETT	31.14	MOORE	18.00
PHILIPS	22.80	TAYLOR	12.90	REESE	20.64
STARK	17.23	VOLLMER	19.72	STUMP	39.80
	205.44		219.40		301.06