

**WEST MANATEE FIRE & RESCUE DISTRICT COMMISSION
REGULAR MEETING**

*Minutes of October 19, 2021
Administration Building*

The meeting was called to order at 6:08 p.m. with the following members present: Larry Jennis, Robert Bennett, David Bishop and Al Robinson. George Harris was absent. The Pledge of Allegiance was followed by a moment of silence and the oath.

CHANGES TO AGENDA: None

PUBLIC COMMENTS: None

CONSENT AGENDA: Commissioner Robinson motioned to approve consent agenda as presented; seconded by Commissioner Bishop; motion passed unanimously.

COMMUNICATIONS: Correspondence from retired Commissioner Jesse Davis reflecting on the 20th anniversary of 9/11 and thanking all those served during that time and those who are serving today.

CARRIED FROM CONSENT AGENDA: None

OLD BUSINESS: None

NEW BUSINESS:

- A. *Bank Resolutions:* Chief Rigney stated that he would like to add Deputy Chief Jay Johnson as signer to the Hancock Whitney bank accounts. Commissioner Robinson motioned to approve the banking resolutions with Hancock Whitney Bank to add Deputy Chief Jay Johnson as signer to accounts; seconded by Commissioner Bennett; motion passed unanimously.

- B. *Administrative Assistant and Finance Clerk Positions:* Chief Rigney stated Andrea had resigned at the beginning of this month. He would like to restructure the positions. He stated that Julie will be retiring in January 2023 with 25 years of service. It would be the goal to have the 2 positions hired this January. Commissioner Robinson motioned to approve the job descriptions and pay scale as presented; seconded by Commissioner Bishop; discussion followed. Commissioner Robinson stated we need to get it done. Commissioner Bishop if we were redefining the roles. Chief Rigney stated that the 2 positions would be non-exempt and report to DC Johnson and once Julie retires her current position would be removed. Commissioner Bennett stated that he appreciates succession planning while Julie is still here. Discussion ended. Motion passed unanimously.

CHIEF'S REPORT: Deputy Chief Johnson gave a COVID update. He stated Florida is looking pretty well. Majority of counties have come down in transmission levels. We are trending in the right direction. Chairman Jennis asked if there were any changes to daily operations. DC Johnson stated a directive was put out about 3 months ago going back to social distancing, etc. Nothing has changed with patient care. He stated that the directive was recently renewed for an additional 30 days; however, if we continue trending down; it would be eliminated.


COMMISSIONER'S COMMENTS: Commissioner Bennett stated that the Manatee County Fire Commissioner's Association meeting was held at our building on October 4th. Fire Prevention did a great job. They are looking at possibly changing the frequency of the meetings in the future. The next meeting will be held in January or February. Commissioner Robinson stated he attended the Barrier's Island Elected Officials meeting on September 15th. It was the first meeting in a year. There was discussion concerning use of golf carts and low-speed vehicles. He asked Chief Rigney if we have any issues with that. Chief Rigney replied none that he is aware of.

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NEXT MEETING: Tuesday, November 16, 2021, at 6:00 p.m. at Administration building.

ADJOURNMENT: Chairman Jennis adjourned the meeting at 6:22 p.m.



Chairman



Secretary

